

19 December 2013

Directorate of Engineering & Public Works

DOMESTIC PETS

Applicability. This regulation applies to the McAlester Army Ammunition Plant (MCAAP) and Army Family Housing.

Suggested Improvements. The proponent of this regulation is the Directorate of Engineering and Public Works. Comments and suggested improvements can be submitted to JMMC- DEB or email to usarmy.mcalester.usamc.mbx.de@mail.mil.

Distribution. The current copy of this document will be maintained on the MCAAP Intranet. A copy will be provided to the Family Housing residents. Individual copies may be printed as required. Refer to MCAAPP 25-201 for document control requirements.

FOR THE COMMANDER:



GARY D. REASNOR
Civilian Deputy

CONTENTS	PARAGRAPH
Purpose-----	1
Scope-----	2
General-----	3
Responsibilities-----	4
References-----	5

1. Purpose. This regulation prescribes responsibilities and establishes guidelines for the control of domestic pets within the confines of the McAlester Army Ammunition Plant to include the Family Housing area.

2. Scope. This regulation is applicable to residents, visitors, contractors, employees, and anyone else who brings pets onto the installation.

3. General. Domestic pets are defined as dogs and cats. Department of the Army regulations, MCAAP regulations, and Oklahoma law are applicable. The most restrictive shall apply.

4. Responsibilities.

a. Pet owners shall register all pets prior to being assigned to housing at MCAAP. Pet owners will take current vaccination records to Pass and Tag at the Security Office to register pets. Photos of pets are also encouraged to help aid in identification.

b. Other animals or exotic pets must receive the installation commander's written approval prior to bringing such pet onto the installation. All requests shall be submitted through the MCAAP Army Family Housing Office. If such pet is authorized, it shall also be registered with the Pass & Tag Office.

c. The following breeds of aggressive or potentially aggressive dogs are prohibited from the Installation: American Bull Terrier, American or English Staffordshire Terrier, Chows, Doberman Pinscher, Pitt Bulls, Rottweiler, and Wolf Hybrids. Any dogs with a mix of these breeds or having distinguishing traits for these breeds in its makeup are also included. Prohibition also extends to other dogs that demonstrate a propensity for dominant or aggressive behavior indicated by any of the following types of conduct:

- (1) Unprovoked barking, growling, or snarling at people approaching the animal.
- (2) Aggressively running along fence lines when people are present.
- (3) Biting or scratching people.
- (4) Escaping confinement or restriction to chase people or vehicles.

d. Residents are limited to a total of two dogs or two cats, or a combination of one dog and one cat. Small birds, fish, hamsters, turtles, guinea pigs and gerbils which are properly caged in a domicile designed for their habitation are not counted against any pet limit and are allowed in the premises. However, there is a reasonable limit on all pets in the household. Pets cannot be bred on the installation for commercial purposes.

e. Every pet owner must maintain a current and valid veterinarian's rabies vaccination certificate for each pet over three months of age. This certificate shall be taken to the Pass and Tag Office at Security for pet registration (MCAAP Form 190-11) and kept current. Rabies vaccination and MCAAP registration will be annotated by

Security. Residents will be responsible to maintain current rabies tag on the pet's collar. The rabies tag or pet's photo will serve to reunite lost pets with their owners. Pets less than three months old are exempt from wearing tags or collars until they are old enough for vaccination. Pets older than three months found without tags will be considered as not having current rabies vaccination. Security will pick them up and classify such animal as "strays" and deal with them accordingly.

f. Dogs and cats will not be permitted to run "at large". While outside dogs and cats shall be confined to the fenced area of the pet owner's back yard. MCAAP has established a leash policy for pets. The pet must be in the confined area of the fenced yard unless it is on a leash. The pet handler must be old enough and large enough to control the pet on the leash. Positive action must be taken to preclude pets from becoming a nuisance to other residents or destroying wildlife or Government property to include Government quarters. The pet owner is held responsible and accountable for his/her pet's behavior. In the event of an incident involving the pet, the owner could be subject to potential lawsuits or disciplinary actions if policy has not been followed.

g. The pet and its living quarters must be maintained in a manner to prevent odors and any other unsanitary conditions in the quarters and surrounding areas. Fecal matter in the pet's yard is to be disposed of weekly by the pet owner. Fecal matter shall be removed immediately by the pet owner should the pet defecate somewhere other than the pet owner's yard. Fecal matter shall not become a malodorous nuisance or public health hazard. Residents owning cats shall maintain waterproof litter boxes for cat waste. Refuse from litter boxes shall not accumulate, become unsightly or unsanitary. Litter shall be disposed of in an appropriate manner. Sanitation complaints shall be referred to the Housing Specialist, who will forward complaint officially to the MCAAP Industrial Hygiene Office.

h. Any resident who owns or keeps a pet is responsible for any damage caused by pets including the replacement and/or professional cleaning of carpets and fumigation prior to termination of quarters. Any pet related insect infestation in the pet owner's quarters, will be the financial responsibility of the pet owner. The MCAAP Army Family Housing Office reserves the right to exterminate and charge the resident.

i. In accordance with AR 40-905, the Provost Marshall's Office (which is the Security Office at MCAAP) is the designated proponent responsible for receiving resident telephone complaints and for collection of all loose or stray dogs and cats at MCAAP. Loose or stray pets picked up by Security personnel will be held pending identification of the pet owner. If the owner cannot be identified the pet will be taken to the animal shelter in McAlester. If any expenses have been incurred for food or veterinarian services, the pet owner shall be required to pay such fees in order to recover the pet.

j. Any pet which bites or scratches a person whether in a provoked or unprovoked attack, whether the pet has a current rabies vaccination record or not on file at Pass and Tag, shall be considered as a suspected rabies carrier. The pet will immediately be picked up and quarantined at the animal shelter in McAlester by Security personnel in

accordance with AR 40-905 and Oklahoma State law. The owner will be held financially responsible for any quarantine expenses.

k. Rapid and accurate reporting of animal bites or claw wounds is crucial for proper medical management of wounded individuals. Military members or their eligible dependents, Department of the Army Civilian personnel or contract employees who are bitten or scratched by an animal while on duty, may seek immediate medical treatment at the U.S. Army Health Clinic during normal working hours or other treatment facilities of their choice. After hours, wounded individuals shall seek immediate medical treatment at the nearest civilian health care facility.

l. Individuals treated at a civilian health care facility shall provide a narrative summary copy of their medical treatment to the MCAAP US Army Health Clinic. All victims of animal bites or claw wounds shall report to the Pass and Tag Office at Security the next working day after the incident and complete a DD Form 2341, Report of Animal Bite-Potential Rabies Exposure.

m. Non-residents shall not bring pets on MCAAP or into the housing area unless the pet is properly vaccinated and tagged with owner's identification. The military or civilian resident shall notify Security of their guest's pet and who to contact should the pet stray and verify with the pet owner before the pet arrives that it has a current rabies vaccination. If not, resident should inform the guest, the pet will not be permitted to visit. The housing resident shall be responsible for the general behavior of their guest's pet while it is at MCAAP.

n. Reports of alleged acts of cruelty to animals, lack of owner control of a particular animal, repeat leash policy violators, etc. shall be reported to Security, and to the Housing Specialist. Repeat policy violators, owners of vicious animals, or owners of animals who have become "escape artists" will be issued a letter from the Housing Specialist requiring that the pet be removed permanently from the Installation.

o. Exclusions: This policy does not apply to animals that are used to assist persons with disabilities. These animals are allowed in all public housing facilities with no restrictions other than those imposed on all tenants to maintain their units and associated facilities in a decent, safe, and sanitary manner and to refrain from disturbing their neighbors. Requests for Exception To Policy (ETP) will be made in writing to the Garrison Commander and submitted through the MCAAP Army Family Housing Office.

5. References.

- a. AR 420-1, Army Facilities Management
- b. AR 40-905, Veterinarian Health Services
- c. Oklahoma State Law regarding Animal Bites