

BY ORDER OF THE  
COMMANDER

HEADQUARTERS, UNITED STATES FORCES, JAPAN  
USFJ INSTRUCTION 32-6001



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Civil Engineering Program

FAMILY HOUSING MANAGEMENT IN JAPAN

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

OPR: USFJ/J42 (D. Chang)

Certified by: USFJ/J4 (Col James Sorg)

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**PURPOSE:** To set forth policy and procedures for military family housing management in Japan.

**SUMMARY OF CHANGES:** None. This is a new USFJ instruction and replaces USFJ Policy Letters 30-16, Military Family Housing in Japan and 400-2, Logistics and Housing Referral Support for Private Rental Quarters in Japan.

1. **Scope.** Applicable to all service commands of HQ USFJ.

2. **General:**

**2.1. Background.** Under Article VI of the Treaty of Mutual Cooperation and Security between the United States of America and Japan (SOFA), the United States is granted the use of facilities and areas in Japan. Use of existing military family housing provided or proposed for construction by the Government of Japan is limited by and affected by the SOFA and implementing Joint Committee Agreements in addition to service policies. The various family housing facilities are administered by the service component commanders or installation commanders (Housing Management Office) under DoD Housing Management, DoD Directive 4165.63M and Dominant User Concept prescribed by DoD Instruction 4000.19M.

**2.2. Policy.** Due to the unique cultural, social and economic factors which impact affordable, adequate housing and available community support in Japan, the basic policy is that service members and members of the civilian component, as defined by the SOFA, will be provided equal access to military family housing facilities and housing services in accordance with DoD Directives 4165.63 and 1400.6.

3. **Procedures for Coordinating Housing Management**

Use of these family housing facilities and housing support services, to include rental

referral and logistics support, shall be coordinated with and approved by the Housing Management Office having jurisdiction over such facilities and services as listed in the "Military Family Housing and Services List" (attachment 1 to this Instruction).

#### **4. Procedures for Handling Inter-Service Housing Complaints / Problems.**

**4.1.** Family housing matters of Inter-Service concerns shall be presented to HQ USFJ for resolution pursuant to the provisions of USPACOMINST S3020.2L, Command Relationships for the Commander U.S. Forces, Japan.

**4.1.1.** HQ USFJ will coordinate with the Joint Interservice Regional Support Group (JIRSG) in resolving inter-service support agreement issues.

**4.1.2.** HQ USFJ will recommend changes to Service directives if complaints / problems cannot be resolved within the framework of existing regulations.

#### **5. References:**

**5.1.** Agreement Under Article VI of the Treaty of Mutual Cooperation and Security between the United States of America and Japan, Regarding Facilities and Areas and the Status of United States Armed Forces in Japan (SOFA), 19 Jan 1960.

**5.2.** DoDD 4165.63M, DoD Housing Management, Sept 1993.

**5.3.** DoDI 4000.19, Interservice and Intragovernment Support, 9 Aug 1995.

**5.4.** DoDD 1400.6, DoD Civilian Employees In Overseas Areas, 1 Dec 2003.

**5.5.** PACOMINST, S3020.2L, Command Relationships for the Commander, U.S. Forces Japan.

**5.6.** USFJPL 4-3, Entry and Exit of Individuals, Cargo, Aircraft and Surface Vessels, 15 Feb 95.



**T. R. LARSEN**  
Major General, US Marine Corps  
Deputy Commander

**1 Attachment**

**1. Military Family Housing and Services List**

**Attachment 1**

**Military Family Housing and Services List**

<b><u>Housing Management Office</u></b>	<b><u>Location of Housing Office</u></b>	<b><u>Supporting Installations</u></b>
1. US Army Garrison Japan	Camp Zama	Zama Sagami Sagamihara
2. Commander Naval Forces Japan (CNFJ)	CFA Yokosuka CNFJ Housing Office	Yokosuka Negishi Ikego
	NAS Atsugi Satellite Office	Atsugi Kamiseya
	CFA Sasebo Satellite Office	Sasebo Hario
3. Commander, US Air Force Japan	374 <sup>th</sup> Airlift Wing Yokota AB	Yokota
	35 <sup>th</sup> Fighter Wing Misawa AB	Misawa
	18 <sup>th</sup> Wing Kadena AB	All US Military Installations on Okinawa
4. Commander, Marine Corps Forces Japan	MCAS Iwakuni	Iwakuni